

# **AGENDA**

**FOR THE REGULAR MEETING  
OF THE NORTHWEST SCHOOL DIVISION NO. 203  
BOARD OF EDUCATION**

**DATE:** May 13, 2021                      **LOCATION:** Northwest School Division  
**TIME:** 10:00 a.m. CST                      **TEAMS**

- 1. Call to Order**
- 2. Additions to and Adoption of Agenda**
- 3. Adoption of Minutes of Last Meetings**  
    **Regular Meeting – April 13, 2021**
- 4. Delegation**
- 5. Discussion/Decision Items**
  - 5.1** Division Strategic Plan 2021-2022
  - 5.2** SSBA Position Statements
  - 5.3** Proposed PMR 3 Year Plan
  - 5.4** PMR Plan Amendment
  - 5.5** Financial Reports
- 6. Information Items**
  - 6.1** Transportation Boundaries Update
  - 6.2** Draft Budget 2021
  - 6.3** Calendar
- 7. Committee of the Whole**
  - 7.1** HR Report
  - 7.2** Sector Update

**8. Information of Emergent Items for next Agenda**

**June**

**Regular Board Meeting Agenda Items**

- Approve Annual Budget
- Advocacy Linkage MLA's
- Personnel Accountability Report – HR Report
- Public Section Annual Meeting
- SHSAA Meeting –representative delegate
- Sub-Division graduation ceremonies to present awards as determined

**July**

**Regular Board Meeting Agenda Items**

- No Scheduled Board meeting

**9. Adjournment**

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE NORTHWEST SCHOOL DIVISION NO. 203 HELD TUESDAY, APRIL 13, 2021 AT 1:05 P.M. IN THE BOARD OFFICE AT MEADOW LAKE, SASKATCHEWAN VIA TEAMS

Members Present: Glen Winkler, Chair  
 Terri Prete, Vice-Chair  
 Barb Seymour, Mark Campbell, John Anderson, Faith Graham,  
 Andrea Perillat, Bev Josuttis-Harland, Patricia Main, Charles Stein, Janice Baillargeon

Members Absent: None

In Attendance: Duane Hauk, CEO  
 Charlie McCloud, CFO  
 Terry Craig, Supt. of Schools  
 Davin Hildebrand, Supt. Human Resources  
 Darrell Newton, Supt. Curriculum & Instruction  
 Aaron Oakes, Supt. Curriculum & Instruction  
 Jennifer Williamson, Supt. Student Services  
 Kaitlin Harman, Communications Officer

Agenda 21-027	Bev Josuttis- Harland	That the agenda be adopted.	CARRIED
Minutes 21-028	Faith Graham	That the minutes of the March 11, 2021 regular meeting be approved as presented.	CARRIED
Delegation		The Board met with President Shawn Davidson and Executive Director Darren McKee of the Saskatchewan School Boards Association to discuss Association business, via Teams.	
Board Policy #7 21-029	Barb Seymour	That the proposed changes to Board Policy #7 be adopted as presented.	CARRIED
Finance Statement 21-030	Andrea Perillat	That the Financial Report for the period ending March 31, 2021 be approved as presented.	CARRIED
Committee of the Whole 21-031	Terri Prete	That we enter a Committee of the Whole.	CARRIED
Report from the Committee of the Whole 21-032	John Anderson	That we rise and report from the Committee of the Whole.	CARRIED
		The Committee reported on Education Sector arising issues and personnel.	

Emergent  
Items

1. Review Draft Budget for 2021-2022
2. Approve 3-year PMR plan

Adjournment  
21-033

Charles  
Stein

That we adjourn.

CARRIED

Time: 3:55 p.m.

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Glen Winkler, Chair

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Charlie McCloud, Chief Financial Officer

## 5.1: Division Strategic Plan 2021-2022



**MEETING DATE:** May 13, 2021

FORUM		AGENDA ITEMS		INTENT	
<input checked="" type="checkbox"/>	Board Meeting	<input type="checkbox"/>	Correspondence	<input checked="" type="checkbox"/>	Information
<input type="checkbox"/>	Committee of the Whole	<input checked="" type="checkbox"/>	New Business	<input type="checkbox"/>	Decision
		<input type="checkbox"/>	Reports from Administrative Staff	<input type="checkbox"/>	Discussion
		<input type="checkbox"/>	Other: Delegations		

### BACKGROUND

An interim Provincial Education Plan was developed for 2021-22 due to COVID restrictions. Division plans should align with the Provincial Education Plan which includes Priorities of Reading, Mental Health and Learning Gaps

### CURRENT STATUS

The Board of Education has an opportunity to provide feedback regarding the Division Education Plan. The Priorities will be explained including the actions for the NWS Division Education Plan.

### PROS AND CONS

### FINANCIAL IMPLICATION

PREPARED BY:	DATE	ATTACHMENTS
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Duane Hauk	May 5, 2021	
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### RECOMMENDATION

## 5.2: SSBA Position Statements



**MEETING DATE:** May 13, 2021

FORUM		AGENDA ITEMS		INTENT	
<input checked="" type="checkbox"/>	Board Meeting	<input type="checkbox"/>	Correspondence	<input checked="" type="checkbox"/>	Information
<input type="checkbox"/>	Committee of the Whole	<input type="checkbox"/>	New Business	<input checked="" type="checkbox"/>	Decision
		<input checked="" type="checkbox"/>	Reports from Administrative Staff	<input checked="" type="checkbox"/>	Discussion
		<input type="checkbox"/>	Other: Delegations		

### BACKGROUND

Each year, the Saskatchewan School Boards Association conducts a review of its new and existing Position Statements that guide the work of the Association. By SSBA policy, existing Position Statements are required to be reviewed every five years for relevance and possible updates.

### CURRENT STATUS

A survey has been provided to all member Boards regarding the review of four Position Statements to provide feedback regarding potential amendments. Proposed changes will be considered for further review during the Fall General Assembly, and adoption of the Position Statements will occur if approved by the voting membership. PDF copies of the online survey are provided for convenience to allow for individual review prior to the regular May Board meeting.

### PROS AND CONS

N/A

### FINANCIAL IMPLICATION

N/A

PREPARED BY:	DATE	ATTACHMENTS	
Charlie McCloud	May 5, 2021	<a href="#">Overview</a> <a href="#">Infrastructure Funding</a> <a href="#">Teacher Education and Certification</a> <a href="#">Public Engagement</a>	<a href="#">Assessment of Student Achievement</a>   <a href="#">Conclusion</a>

Attached separately to e-mail

### RECOMMENDATION

That the Board of Education review the SSBA Position Statements and provide any feedback that they deem necessary.

### 5.3: Proposed PMR 3 Year Plan



**MEETING DATE:** May 13, 2021

FORUM		AGENDA ITEMS		INTENT	
<input checked="" type="checkbox"/>	Board Meeting	<input type="checkbox"/>	Correspondence	<input checked="" type="checkbox"/>	Information
<input type="checkbox"/>	Committee of the Whole	<input type="checkbox"/>	New Business	<input checked="" type="checkbox"/>	Decision
		<input checked="" type="checkbox"/>	Reports from Administrative Staff	<input checked="" type="checkbox"/>	Discussion
		<input type="checkbox"/>	Other: Delegations		

#### BACKGROUND

The Ministry has requested that all school divisions submit a 3-year plan pertaining to Preventative Maintenance and Renewal. The plan is to be based on information entered into the AssetPlanner software program.

#### CURRENT STATUS

The Facilities department has generated a report indicating projects that would qualify for PMR funding. The Ministry goal is to provide a comprehensive provincial picture to the Treasury Board in support of their funding request to address these issues.

#### PROS AND CONS

**The division has an opportunity to present the maintenance backlog to the Ministry in terms of priority and overall cost.**

#### FINANCIAL IMPLICATION

The total cost of the 3-year plan for 2022-2025 is \$4,500,000 as per the list provided.

PREPARED BY:	DATE	ATTACHMENTS
Charlie McCloud	May 5, 2021	One

#### RECOMMENDATION

That the proposed 3-year PMR plan be approved and submitted to the Ministry of Education.

<b>2021/22 Plan</b>				
			<b>Estimated Funds</b>	
<b>Year</b>	<b>Location</b>	<b>Description</b>	<b>\$ 2,540,000.00</b>	
21/22	Goodsoil	Ventilation - Ph 1 x 4 (power)	\$ 150,000.00	
21/22	JH Moore	Roof Replacement (#9,11&12)	\$ 220,000.00	
21/22	Jubilee	Herman Nelsons - Change Air x 4	\$ 125,000.00	
21/22	Jubilee	Roof corrections	\$ 150,000.00	Amendment req.
21/22	Lashburn High	Roof replacement (4, 9 & 14)	\$ 800,000.00	
21/22	Lashburn High	Shingled Roof Replacement (1-3)	\$ 85,000.00	Amendment req.
21/22	Lashburn High	RTU replacement (#9)	\$ 10,000.00	
21/22	Marsden	Roof Replacement (#2)	\$ 270,000.00	
21/22	Neilburg	Roof Replacement (1-12,14&16)	\$ 515,000.00	Amendment req.
21/22	Phill	Drainage Issues	\$ 32,191.48	Amendment req.
21/22	TPEC	Asbestos removal / new flooring	\$ 20,000.00	Amendment req.
21/22	Turtleford	Gym Air Handler (power upgrade req)	\$ 80,000.00	
21/22	Turtleford	HVAC Repairs (Change Air x1, repairs to existing system)	\$ 25,000.00	Amendment req.
21/22	Turtleford	Crawls Space - new sewer lines, liner, sumps, perimeter drainage	\$ 55,000.00	
		Contingency / Lighting	\$ 2,808.52	
		Total	\$ 2,540,000.00	
		Remaining	\$ -	



<b>2022/23 Plan</b>			
<b>Year</b>	<b>Location</b>	<b>Description</b>	<b>Estimated Funds</b>
			<b>\$ 1,500,000.00</b>
22/23	Carpenter	Paint walls - Gym	\$ 15,000.00
22/23	Carpenter	Carpet replacement - carpet tile (various)	\$ 12,500.00
22/23	Carpenter	Rekey school & key fob entrance access - school	\$ 15,000.00
22/23	Ernie Studer	Gym floor replacement	\$ 76,639.10
22/23	Ernie Studer	Herman Nelsons - Change Air x 6	\$ 180,000.00
22/23	Gateway	Corridor flooring - main	\$ 12,500.00
22/23	Jonas Samson	Rekey school & key fob entrance access - school	\$ 12,500.00
22/23	Jonas Samson	IA renovation/dust collection	\$ 87,500.00
22/23	Jonas Samson	Roof replacement (11,12,14,17,18)	\$ 90,000.00
22/23	Marsden	Boiler upgrade (engineered)	\$ 100,000.00
22/23	Marsden	Gym RTU	\$ 40,000.00
22/23	Maidstone High	Roof Replacement (#6)	\$ 538,000.00
22/23	Pierceland	Change Air x 4	\$ 130,000.00
22/23	Turtleford	Repaint gym floor	\$ 16,000.00
22/23	Turtleford	AHU / Change Airs- Elementary	\$ 120,000.00
		Contingency / Lighting	\$ 54,360.90
		Total	\$ 1,500,000.00
		Remaining	\$ -

<b>2023/24 Plan</b>			
<b>Year</b>	<b>Location</b>	<b>Description</b>	<b>Estimated Funds</b>
			<b>\$ 1,500,000.00</b>
23/24	Glaslyn	Roof Replacement (#2 & 4)	\$ 750,000.00
23/24	Glaslyn	Furnace replacement -Change Air units x 3	\$ 82,500.00
23/24	H.Hardcastle	Roof replacement (#2,8&9)	\$ 282,000.00
23/24	Lashburn High	Boiler upgrade (engineered)	\$ 120,000.00
23/24	Maidstone High	RTU #1 upgrade	\$ 50,000.00
23/24	Maidstone High	RTU #2 Upgrade	\$ 50,000.00
23/24	Turtleford	Boiler upgrade (engineered) 1 of 3	\$ 120,000.00
23/24	Turtleford	Supply fan - 39	\$ 20,000.00
		Contingency / Lighting	\$ 25,500.00
		Total	\$ 1,500,000.00
		Remaining	\$ -

<b>2024/25 Plan</b>				
			<b>Estimated Funds</b>	
<b>Year</b>	<b>Location</b>	<b>Description</b>	<b>\$ 1,500,000.00</b>	
24/25	Ernie Studer	Roof replacement (#3&4)	\$	350,000.00
24/25	Goodsoil	Steam Boiler	\$	150,000.00
24/25	Hillmond	Boiler upgrade (engineered)	\$	120,000.00
24/25	JH Moore	Roof Replacement (#5&7)	\$	212,000.00
24/25	Lakeview	Boiler upgrade (engineered)	\$	125,000.00
24/25	Paradise Hill	Boiler upgrade (engineered)	\$	120,000.00
24/25	Turtleford	Boiler upgrade (engineered) 2 & 3	\$	250,000.00
24/25	Turtleford	AHU - Junior High	\$	120,000.00
		Contingency / Lighting	\$	53,000.00
		Total	\$	1,500,000.00
		Remaining	\$	-

## 2021/22 Plan

Year	Location	Description	Estimated Funds		
			\$	2,540,000.00	
21/22	Ernie Studer	Gym floor replacement	\$	76,639.10	
21/22	Goodsoil	Ventilation - Ph 1 x 4 (power upgrade needed first)	\$	150,000.00	
21/22	JH Moore	Roof Replacement (#9,11&12)	\$	220,000.00	
21/22	Jonas Samson	IA renovation/dust collection	\$	87,500.00	Amendment req
21/22	Jonas Samson	Roof replacement (11,12,14,17,18)	\$	90,000.00	Amendment req
21/22	Jubilee	Herman Nelsons - Change Air x 4	\$	125,000.00	
21/22	Jubilee	Roof corrections	\$	150,000.00	Amendment req
21/22	Lashburn High	Roof replacement (4, 9 & 14)	\$	800,000.00	
21/22	Lashburn High	Shingled Roof Replacement (1-3)	\$	85,000.00	Amendment req
21/22	Lashburn High	RTU replacement (#9)	\$	10,000.00	
21/22	Neilburg	Roof Replacement (1-12,14&16)	\$	515,000.00	Amendment req
21/22	Phill	Drainage Issues	\$	32,191.48	Amendment req
21/22	TPEC	Asbestos removal / new flooring	\$	20,000.00	Amendment req
21/22	Turtleford	Gym Air Handler (power upgrade req)	\$	80,000.00	
21/22	Turtleford	HVAC Repairs (Change Air x1, repairs to existing system)	\$	25,000.00	Amendment req
21/22	Turtleford	Crawls Space - new sewer lines, liner, sumps, perimeter drainage	\$	55,000.00	
		Contingency / Lighting	\$	18,669.42	
		Total	\$	2,540,000.00	
		Remaining	\$	-	
21/22	Marsden	Roof Replacement (#2)	\$	270,000.00	

## 2022/23 Plan

Year	Location	Description	Estimated Funds	
			\$	1,500,000.00
22/23	Carpenter	Carpet replacement - carpet tile (various)	\$	12,500.00
22/23	Carpenter	Paint walls - Gym	\$	15,000.00
22/23	Carpenter	Rekey school & key fob entrance access - school	\$	15,000.00
22/23	Ernie Studer	Herman Nelsons - Change Air x 6	\$	180,000.00
22/23	Gateway	Corridor flooring - main	\$	12,500.00
22/23	Glaslyn	Furnace replacement -Change Air units x 3	\$	82,500.00
22/23	H.Hardcastle	Roof replacement (#2,8&9)	\$	282,000.00
22/23	Jonas Samson	Rekey school & key fob entrance access - school	\$	12,500.00
22/23	Maidstone High	Roof Replacement (#6)	\$	538,000.00
22/23	Maidstone High	RTU #1 upgrade	\$	50,000.00
22/23	Maidstone High	RTU #2 Upgrade	\$	50,000.00
22/23	Pierceland	Change Air x 4	\$	130,000.00
22/23	Turtleford	AHU / Change Airs- Elementary	\$	120,000.00
		Contingency / Lighting	\$	-
		Total	\$	1,500,000.00
		Remaining	\$	-
22/23	Marsden	Boiler upgrade (engineered)	\$	100,000.00
22/23	Marsden	Gym RTU	\$	40,000.00

## 2023/24 Plan

<b>Year</b>	<b>Location</b>	<b>Description</b>	<b>Estimated Funds</b>
23/24	Ernie Studer	Roof replacement (#3&4)	\$ 350,000.00
23/24	Glaslyn	Roof Replacement (#2 & 4)	\$ 750,000.00
23/24	Lashburn High	Boiler upgrade (engineered)	\$ 120,000.00
23/24	Turtleford	Boiler upgrade (engineered) 1 of 3	\$ 120,000.00
23/24	Turtleford	AHU - Junior High	\$ 120,000.00
		Contingency / Lighting	\$ 40,000.00
		Total	\$ 1,500,000.00
		Remaining	\$ -

## 2024/25 Plan

Year	Location	Description	Estimated Funds	
			\$	1,500,000.00
24/25	Gateway	Steam boiler upgrade (engineered)	\$	125,000.00
24/25	Goodsoil	Steam Boiler	\$	150,000.00
24/25	Hillmond	Boiler upgrade (engineered)	\$	120,000.00
24/25	JH Moore	Roof Replacement (#5&7)	\$	212,000.00
24/25	Jonas Samson	RTU # 2 - replacement	\$	125,000.00
24/25	Jubilee	Boiler upgrade (engineered)	\$	120,000.00
24/25	Jubilee	Change Air upgrades x 4	\$	120,000.00
24/25	Lakeview	Boiler upgrade (engineered)	\$	125,000.00
24/25	Paradise Hill	Boiler upgrade (engineered)	\$	120,000.00
24/25	Turtleford	Boiler upgrade (engineered) 2 & 3	\$	250,000.00
24/25	Turtleford	Supply fan - 39	\$	20,000.00
		Contingency / Lighting	\$	13,000.00
		Total	\$	1,500,000.00
		Remaining	\$	-

Deferred Capital Projects - cost shared

Marsden projects that we may want to go in a different direction?

\$410,000.00

Replacement projects if Marsden projects removed

## 5.4: PMR Plan Amendment



**MEETING DATE:** May 13, 2021

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

### BACKGROUND

The Ministry has requested that all school divisions submit a 3-year plan pertaining to Preventative Maintenance and Renewal. The plan is to be based on information entered into the AssetPlanner software program.

### CURRENT STATUS

The Ministry requires that changes to the approved 3-year plan are submitted on a PMR Plan Amendment form. Several emergent issues have been identified that need to be included in the 2020 to 2022 phase of the approved plan. These projects were not included in the 3-year plan approved by the Board in May 2020. A Board motion is required to submit the plan amendment.

### PROS AND CONS

N/A

### FINANCIAL IMPLICATION

The total cost of the identified projects is estimated at \$827,191.48 (Option 1 Marsden included) or \$1,081,330.58 (Option 2 Marsden excluded). Funds will be taken from existing PMR dollars that were being held as a contingency fund.

PREPARED BY:	DATE	ATTACHMENTS
Charlie McCloud	May 5, 2021	Two

### RECOMMENDATION

That one of the proposed PMR plan amendments be approved as requested and submitted to the Ministry of Education.



**Ministry of Education  
Preventative Maintenance and Renewal Amendment Form**

**School Division** Northwest School Div. #203

Project Number	Funding Request Number (FR#)	Facility Name	Summary (Project Description)	Start Date	Cost
1844.001	FR#10135	Jubilee	Roof repairs - water damages	May 2020	\$150,000
1843.001	FR#10134	Lashburn High	Shingled roof replacement (Sec 1 - 3)	April 2021	\$85,000
1845.001	FR#10136	Neilburg	Roof replacement (1-12,14 & 16)	April 2021	\$515,000
1817.001	FR#10138	Paradise Hill	Drainage Issues - site	July 2020	\$32,191.48
1669.001	FR#10139	Transition Place (TPEC)	Asbestos floor removal / replacement	July 2021	\$20,000
1853.001	FR#10183	Turtleford	HVAC Repairs - Change Air / boiler system repairs	Sept 2020	\$25,000

**Ministry of Education  
Preventative Maintenance and Renewal Amendment Form**

**School Division**

**Northwest School Div. #203**

Project Number	Funding Request Number (FR#)	Facility Name	Summary (Project Description)	Start Date	Cost
1844.001	FR#10135	Jubilee	Roof repairs - water damages	May 2020	\$150,000
1843.001	FR#10134	Lashburn High	Shingled roof replacement (Sec 1 - 3)	April 2021	\$85,000
1845.001	FR#10136	Neilburg	Roof replacement (1-12,14 & 16)	April 2021	\$515,000
1817.001	FR#10138	Paradise Hill	Drainage Issues - site	July 2020	\$32,191.48
1669.001	FR#10139	Transition Place (TPEC)	Asbestos floor removal / replacement	July 2021	\$20,000
1853.001	FR#10183	Turtleford	HVAC Repairs - Change Air / boiler system repairs	Sept 2020	\$25,000
1848.001	FR#10188	Jonas Samson	IA Renovation - dust collection upgrade	July 2021	\$87,500
1849.001	FR#10189	Jonas Samson	Roof replacement (11,12,14,17,18) & RTUs	May 2021	\$90,000
1854.001	FR#10187	Ernie Studer	Gym Floor Replacement	July 2021	\$76,639.10



## 5.5: Financial Reports

**MEETING DATE:** May 13, 2021

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

### BACKGROUND

Financial reports are presented regularly.

### CURRENT STATUS

The statement is for the period September 1, 2020 to April 30, 2021.

### PROS AND CONS

N/A

### FINANCIAL IMPLICATION

N/A

### PREPARED BY:

### DATE

### ATTACHMENTS

Charlie McCloud

One

### RECOMMENDATION

That the financial report for the period ending April 30, 2021 be approved.

<b>Northwest School Division No. 203</b>				
<b>Revenues and Expenditures</b>				
<b><u>September 1, 2020 to April 30, 2021</u></b>				
			Year-to-Date	67%
	<b>2020/21</b>	<b>2020/21</b>		
	<b><u>Annual Budget</u></b>	<b><u>YTD</u></b>	<b><u>Balance</u></b>	
<b><u>Revenues:</u></b>				
Total Property Tax Revenue	\$0	\$1,541	\$1,541	
Total Grants Revenue	\$54,765,482	\$40,704,352	(\$14,061,130)	
Total Tuition and Related Fees	\$3,020,481	\$2,228,536	(\$791,945)	
School Generated Funds	\$2,172,000	\$0	(\$2,172,000)	
Total Interest and Other Revenues	\$115,000	\$92,928	(\$22,072)	
Total Complementary Services Revenues	\$1,093,093	\$717,528	(\$375,565)	
External Services Revenues	\$452,740	\$382,326	(\$70,414)	
Total Capital Revenues	\$0	\$107,184	\$107,184	
Total Revenues	\$61,618,796	\$44,234,395	(\$17,384,401)	72%
<b><u>Expenditures:</u></b>				
Total Governance	\$317,016	\$129,302	\$187,714	
Total Administration	\$3,018,088	\$1,859,065	\$1,159,023	
Total Instruction	\$41,638,655	\$30,265,956	\$11,372,699	
Total Plant Operation and Maintenance	\$10,346,745	\$5,828,359	\$4,518,386	
Total Student Transportation	\$5,660,363	\$3,284,776	\$2,375,587	
Total Tuition and Related Fees	\$618,293	\$451,297	\$166,996	
School Generated Funds	\$2,172,000	\$799	\$2,171,201	
Total Interest and Bank Charges	\$62,761	\$32,238	\$30,523	
Total Complementary Services	\$1,747,590	\$1,051,833	\$695,757	
Total External Services	\$452,740	\$282,333	\$170,407	
Total Capital Expenditures	\$2,014,500	\$1,391,590	\$622,910	
Total Expenditures	\$68,048,751	\$44,577,547	\$23,471,204	66%
Surplus or (Deficit)	(\$6,429,955)	(\$343,152)		

# 6.1: Transportation Boundaries Update



**MEETING DATE:** May 13, 2021

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

## BACKGROUND

At the March 2021 regular meeting, a presentation was made by Amanda Gerow, Supervisor of Transportation, regarding the possibility of changing attendance boundaries across the school division to simplify the existing boundary lines. New transportation software being implemented has created the opportunity to provide for real-time mapping of bus routes across the school division based on these boundaries.

## CURRENT STATUS

The Transportation department is investigating the implications of amending boundary lines. The impact to families living in the affected areas is being assessed to determine if a change would potentially have an unintended negative impact. The goal is to have a final recommendation prepared for Board approval during the June 2021 regular meeting.

## PROS AND CONS

N/A

## FINANCIAL IMPLICATION

N/A

PREPARED BY:	DATE	ATTACHMENTS
Charlie McCloud	May 5, 2021	One

## RECOMMENDATION

That the Board review the final recommendation at the June 2021 regular meeting for a decision.

## Re: Board meeting

Amanda Gerow <Amanda.Gerow@nwsd.ca>

Wed 2021-05-05 2:58 PM

To: Charles McCloud <Charlie.Mccloud@nwsd.ca>

My preliminary investigation into the different areas is underway. For the most part, there are no areas of concern other than the ones stated in my first board presentation. A lot of the changes will not impact any yard sites according to the RM maps I've consulted so far.

The Maidstone south area has been assessed and amended changes were made to the proposed lines. All potential parties affected should be satisfied with the transition.

We are still waiting on map updates regarding changes to land from Information Services Canada. This will include things like TLE, land titles and water ways. There is a problem extracting the data from the file format that was sent to us from ISC, however the IT department has been working with us to solve that problem. Once it is extracted, we will share that information with GeoRef our bus planning software. We will also create new maps for all Division designated land once the final boundary changes have been approved.

*Amanda Gerow*

Supervisor of Transportation  
Northwest School Division # 203

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## 6.2: Draft Budget 2020-2021



**MEETING DATE:** May 13, 2021

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input checked="" type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

### BACKGROUND

Annual Budget is due June 30, 2020.

### CURRENT STATUS

Senior administration has prepared budget figures based on previous discussions and Board direction. Changes made at the May meeting will be incorporated into the final budget to be approved at the June regular meeting.

### PROS AND CONS

N/A

### FINANCIAL IMPLICATION

N/A

PREPARED BY:	DATE	ATTACHMENTS
Charlie McCloud	May 6, 2021	Staff/Enrolment Summary <a href="#">Draft Budget (separate e-mail)</a>

### RECOMMENDATION

That the 2021-22 Budget be reviewed, and discussion occur regarding potential changes, if any.

## Project Fall 2021 Enrolments & Staffing Number

April 28/21

Schools	2020-2021	2020-2021	2020-2021	2020-2021	2021-2022	2021-2022	2021-2022	2021-2022	2021-2022
	Students	Teachers	Teachers	PTR	Students	Teachers	PTR	Teachers	PTR
	Actuals	Prior to Virtual	Actual		Projected	Formula	Formula		
Carpenter High	443.00	32.00	28	15.82	443.00	28.02	15.81	28	15.82
Ernie Studer	138.50	11.50	11.5	12.04	146.50	10.82	13.53	11.5	12.74
Gateway	179.00	17.00	16	11.19	174.00	14.47	12.02	15.5	11.23
Glaslyn	100.00	8.50	8.5	11.76	107.50	7.73	13.91	8.5	12.65
Goodsoil	116.00	9.00	9	12.89	118.00	8.40	14.05	9	13.11
Green Acre	56.50	4.00	4	14.13	56.50	4.40	12.83	4	14.13
H. Hardcastle	175.50	12.50	12.5	14.04	183.00	12.57	14.56	12.5	14.64
Hillmond	139.50	10.50	10.5	13.29	150.00	10.54	14.24	10.5	14.29
JH Moore	169.50	12.00	12	14.13	176.50	12.37	14.27	12	14.71
Jonas Samson	236.00	18.70	17.9	13.18	254.00	18.57	13.68	18.7	13.58
Jubilee	203.00	17.50	16.5	12.30	213.00	16.23	13.12	16.5	12.91
Lakeview	293.00	23.10	22.1	13.26	296.50	21.36	13.88	22.1	13.42
Lashburn High	144.00	10.50	10.5	13.71	171.00	11.85	14.44	11.8	14.49
Maidstone High	169.00	13.70	13	13.00	181.00	13.14	13.77	13.6	13.31
Marsden	34.50	3.50	3.5	9.86	26.50	2.08	12.76	3.5	7.57
Marshall	89.00	7.50	7.5	11.87	98.00	7.61	12.87	7.5	13.07
Neilburg	162.00	13.00	12	13.50	171.00	12.69	13.48	13	13.15
Paradise Hill	177.50	13.50	13.5	13.15	116.50	12.30	9.47	13	8.96
Pierceland	206.50	15.20	15.2	13.59	180.00	14.62	12.31	15.2	11.84
Ratushniak	207.50	15.50	15.7	13.22	218.50	14.36	15.22	14.7	14.86
St. Walburg	194.50	15.70	14.2	13.70	209.00	14.28	14.64	14.7	14.22
Transition Place	62.00	3.00	3	20.67	213.50	3.69	57.83	3	71.17
Turtleford	231.00	19.00	18.5	12.49	46.00	17.27	2.66	18	2.56
NWSD Virtual	253	--	12.5		230.00	8.44	27.27	8	28.75
	4180	306.4	307.6	13.59	4179.50	297.81	14.03	304.80	13.71
PreK		6.5	6.5			6.50		6.50	
<b>Total</b>		<b>312.9</b>	<b>314.1</b>			<b>304.31</b>		<b>311.30</b>	



<b>S U M M A R Y</b>		<b>BUDGET DAY</b>		Tuesday, April 6, 2021			
		<b>Draft</b>		Thursday, May 6, 2021			
<b>REVENUES</b>							
<b>ACCOUNT NO.</b>	<b>DESCRIPTION</b>	<b>2020/21 BUDGET</b>	<b>2021/22 BUDGET</b>	<b>Ministry</b>	<b>Difference</b>		
1-1-02-000	Grant Revenue	\$ 54,765,482	\$ 55,415,549	\$ 55,415,549	\$ -	\$ 58,134,175	PMR removed
1-1-03-000	Tuition fees	\$ 3,020,481	\$ 2,975,853	\$ 2,900,853	\$ 75,000		
1-1-04-000	School Generated Funds	\$ 2,172,000	\$ 1,893,396	\$ -	\$ 1,893,396		
1-1-05-000	Interest & other revenues	\$ 115,000	\$ 115,000	\$ -	\$ 115,000		
1-1-07-000	Complimentary Services	\$ 1,093,093	\$ 1,117,492	\$ 880,492	\$ 237,000		
1-1-08-000	External Services	\$ 452,740	\$ 468,595	\$ 468,595	\$ -		
	Total Operating Revenues	\$ 61,618,796	\$ 61,985,885	\$ 59,665,489	\$ 2,320,396	\$ (367,089)	
	<b>Totals</b>	<b>\$ 61,618,796</b>	<b>\$ 61,985,885</b>	<b>\$ 59,665,489</b>	<b>\$ 2,320,396</b>	<b>\$ (367,089)</b>	
<b>EXPENDITURES</b>		<b>2020/21 BUDGET</b>	<b>2021/22 BUDGET</b>	<b>Ministry</b>	<b>Difference</b>		
1-2-10-000	Governance	\$ 317,016	\$ 311,654	\$ 299,465	\$ 12,189	0.45%	
1-2-11-000	Administration	\$ 3,018,088	\$ 3,122,474	\$ 2,095,674	\$ 1,026,800	4.36%	4.68%
1-2-12-000	Instruction	\$ 41,638,655	\$ 43,023,189	\$ 41,690,388	\$ 1,332,801		
1-2-13-000	Plant operation & Maintenance	\$ 10,346,745	\$ 10,891,123	\$ 6,159,455	\$ 4,731,668	2,285,000	PMR
1-2-14-000	Pupil transportation	\$ 5,660,363	\$ 5,715,437	\$ 5,831,033	\$ (115,596)		
1-2-15-000	Tuition & like fees	\$ 618,293	\$ 618,293	\$ 548,293	\$ 70,000		
1-2-16-000	School Generated Funds	\$ 2,172,000	\$ 1,893,396	\$ -	\$ 1,893,396		
1-2-17-000	Interest and Bank charges	\$ 62,761	\$ 59,106	\$ 160,780	\$ (101,674)		
1-2-21-000	Complementary Services	\$ 1,747,590	\$ 1,748,900	\$ 880,492	\$ 868,408		
1-2-22-000	External Services*	\$ 452,740	\$ 468,595	\$ 468,595	\$ -		
	Total Operating Expenditures	\$ 66,034,251	\$ 67,852,167	\$ 58,134,175	\$ 9,717,992	\$ (1,817,916)	
2-2-00-000	Capital Expenditures	\$ 2,014,500	\$ 1,969,500	\$ -	\$ 1,969,500	\$ 45,000	
	<b>Totals</b>	<b>\$ 68,048,751</b>	<b>\$ 69,821,667</b>	<b>\$ 58,134,175</b>	<b>\$ 11,687,492</b>		
	<b>Surplus or Deficit</b>	<b>\$ (6,429,955)</b>	<b>\$ (7,835,782)</b>	<b>\$ 1,531,314</b>	<b>\$ (9,367,096)</b>		
				PMR			
	From Reserves	\$ -	\$ -				
	From Operating Surplus	\$ 6,429,955	\$ 7,835,782				
	<b>N E T SURPLUS OR DEFICIT</b>	<b>\$ -</b>	<b>\$ -</b>				
* Lloydminster Bus students							
<b>To Reconcile with amortization, employee future benefits and capital:</b>							
	Total Revenue (as above)	\$ 61,618,796	\$ 61,985,885				
<b>Plus:</b>	Capital LT Debt Issued	\$ -	\$ -				
	<b>Total Revenue revised</b>	<b>\$ 61,618,796</b>	<b>\$ 61,985,885</b>				
	Total Op. Expenditures (as above)	\$ 66,034,251	\$ 67,852,167				
<b>Plus:</b>	Capital Expenditures	\$ 2,014,500	\$ 1,969,500				
	Capital LT Debt Repaid	\$ 99,019	\$ 102,674				
	Future Employee Benefits Pmts.	\$ 68,800	\$ 31,400				
<b>Less:</b>	Amortization	\$ (4,897,462)	\$ (4,865,928)				
	Employee future benefits exps.	\$ (146,500)	\$ (158,900)				
	<b>Total Expenditures revised</b>	<b>\$ 63,172,608</b>	<b>\$ 64,930,913</b>				
	<b>Surplus/(deficit) Cash Basis</b>	<b>\$ (1,553,812)</b>	<b>\$ (2,945,028)</b>	<b>\$ (2,945,028)</b>			
					<b>Source of funds</b>		
					Accumulated Surplus		
					2020 PMR Carryover		<b>2,971,795</b>
	AS PER FINANCIAL STATEMEN	-	-		2021 COVID Carryover		<b>785,500</b>
		\$ (1,553,812)	\$ (2,945,028)				



## 6.3: Calendar

**MEETING DATE:** May 13, 2021

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion

### CURRENT STATUS

#### Northwest School Division Schedule

**Victoria Day** - Monday, May 24  
**PD Day – no classes** - Monday, May 31  
**Final Exams** - June 23-28

#### SSBA Events (<http://saskschoolboards.ca/>) - 2021

**2021 National Trustees Gathering on Indigenous Education & CSBA Congress** July 7 to 9, 2021  
 Virtually - <http://conference.cassa-acgcs.ca/>

#### Board Meetings – 2021

Thursday, June 10	Thursday, August 12	Thursday, September 9
Thursday, October 14	Thursday, November 11	

PREPARED BY:	DATE	ATTACHMENTS
Shirley Gerstenhofer	May 5, 2021	

